

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
October 3, 2014

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, October 3, 2014 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Todd Trumbore, Vice Chair  
Ted Godlaski  
Karyn Hascal  
Timothy Cesario  
Kenny Hemphill

Occupations and Professions

Vickie Logan, Board Administrator

Others in Attendance

Angela Evans – Board Counsel  
Mac Bell – Board Investigator

Members Absent

Geoff Wilson  
Lisa Lee

Mr. Trumbore called the meeting to order at 10:10 a.m.

Minutes

Corrections were noted in the minutes from September 5, 2014. Ms. Hascal made a motion to accept the August 1, 2014 minutes with the corrections discussed. Mr. Godlaski seconded the motion. Motion carried unanimously.

Financial Statement

The Board reviewed their financial statements. Mr. Godlaski made a motion to approve the financial statement. Ms. Hascal seconded that motion. Motion carried unanimously.

O&P Update

The Board viewed the September report.

- Ms. Hascal made a motion that a notice be posted on the website to encourage the use of paper renewal forms at this time due to the problems with the on-line renewal system. Mr. Godlaski seconded the motion. Motion carried unanimously.
- The board discussed whether to continue with the booklet of statutes and regulations. It was decided that the booklet is well used and should be maintained, but the links may also be posted on the website.

Old Business

- Directions regarding supervisor requirements for the website. This project is ongoing. Ms. Hascal will keep the board updated.
  - Administrative Regulations. Mr. Trumbore supplied a working draft for board review. Mr. Godlaski made a motion that the board support passage of the draft of our current legislature as reviewed today. Motion was seconded by Ms. Hascal. Motion carried unanimously.
  - The Board discussed an upcoming meeting with Robert Stivers. Those attending are Todd Trumbore, Frankie Spencer, Karyn Hascal, Geoff Wilson, Mike Townsend and Tim Cesario. Mr. Trumbore suggested that Mr. Cesario discuss with his Executive Director whether it would be appropriate for Steve Shannon to attend as well. Mr. Cesario will also contact Steve Shannon to get a copy of the draft legislation to send to Senator Stivers.
  - Office Of Health Policy – Waiting for information from Ms. Parento.
  - Computer based testing – Ms. Whitmer addressed the statement regarding charge the \$25 cancellation fee to the board. This was in error and she will be making necessary corrections.
  - Draft regulations. It was decided to hold a review following the board meeting.
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**New Business**

- The Board reviewed a thank you card received from Pat Whalen for his service plaque.
- The Board reviewed an inquiry from Bridget Howard regarding whether or not a certified counselor is permitted within his/her scope of practice to order laboratory tests for clients. Ms. Hascal made a motion to have the attorney prepare a response. Mr. Godlaski seconded the motion. Motion carried unanimously.
- Kelly Cooper with Intrust Healthcare has inquired regarding updates on the new regulation. Ms. Logan was advised to direct her to Mike Barry, PAR Director. Ms. Hascal will e-mail his contact information to Ms. Logan. Ms. Cooper should also be direct to Mike Townsend of KAAP.
- Ms. Stephanie Daudistel-Rice also requested information regarding the regulation. Ms. Logan will advise her in the same manner as Ms. Cooper
- Mr. Jimmy Arnett submitted a request for an extension of the October 1<sup>st</sup> deadline for taking the CADC exam. The board reviewed and the request. The request was denied.
- The board reviewed an inquiry from Ms. Karen Gilliam. She will be advised that her supervisor is acceptable.
- Ms. Nancy Oser sent an inquiry regarding licensing of a counselor providing services in a private facility. Ms. Logan will advise her to look at KRS 309 which governs CADCs. An individual performing counseling in KY this is also covered under KRS 309. An individual holding a license in another state is not qualified to practice in KY. They would have to apply for reciprocity.

**Complaint Committee/Board Counsel Report**

- Complaint #1004 – Ongoing
- Complaint #1208 – Ongoing
- Complaint #1305 – Ongoing
- Complaint #1401 - Motion from committee to dismiss
- Complaint #1402 – Letter of admonishment to be written

A motion was made by Mr. Godlaski to adjourn for application review. Ms. Hascal seconded. Motion carried unanimously. Meeting adjourned at 12:00

Meeting reconvened at 1:20

**Application Review**

Mr. Godlaski made a motion to accept the Applications recommendations as specified below:

Heather Lopez – Approved  
Jennifer Grzesik – Approved  
Ashley Spencer – Approved  
Brandy Mason – Approved  
David Gearheart – Approved  
David Duncan – Approved  
Sheena Schlick – Approved  
Kelli McCormick – Approved  
Heather Gibson – Deferred  
Mae Shurow – Deferred  
Leon Heaton – Deferred  
Virginia Sullivan – Deferred  
LaShara Holt – Deferred  
Rae Beth Barnett – Deferred  
Steve Wham - Deferred

Ms. Hascal seconded the motion to accept these recommendations. . Motion carried.

**Reinstatement Application Review**

Mr. Godlaski made a motion to accept the application for reinstatement as specified:

Noell Rowan – Approved

Ms. Hascal seconded the motion. Motion carried.

**Continuing Education Application Review**

Mr. Godlaski made a motion to accept the Applications for Continuing Education as specified below:  
River Valley Behavioral Health – Green Dot – A Bystander Training – 5.0 hours approved  
River Valley Behavioral Health – The Big Picture of Community Investment – 7.0 hours approved  
Baptist Health Paducah – 8<sup>th</sup> Annual Addiction & Compulsive Behavior Symposium – 7.0 hours approved  
Our Lady of Peace – The Seven Challenges, LLC – 18 hours approved  
Cumberland River Behavioral Health 0 Sexual Harassment – 6.0 hours approved  
Ms. Hascal seconded the motion. Motion carried unanimously.

**Travel**

Mr. Cesario made a motion to approve payment of travel and per diem expenses for eligible members.  
Mr. Godlaski seconded the motion. Motion carried unanimously.

**Next Meeting**

Regular Board Meeting – November 7, 2014 @ 10:00 a.m. Committees meet at 9:30 a.m.

Mr. Cesario made a motion to adjourn. Ms. Hascal seconded. Motion carried unanimously.

**Kentucky Board of Certification of Alcohol and Drug Counselors**  
**Todd Trumbore, Vice Chair**

Minutes prepared by Vickie Logan, Board Administrator